



Walk-In-Interview

Walk-in-interview for the engagement of following post under project as per details mentioned below will be held at ICAR-CICFR, Bhimtal on **17.11.2026 at 10:00 A.M.**

Sl. No.	Name of the project	Position	Qualifications and experience	Location of work	Maximum age limit	Total Emoluments Rs.	Duration of project
1.	Social Media & Data Management	YP-I (01 No.)	<p>Essential Qualifications: Graduates with at least 60 % marks in Mass Communication / Journalism / Public Relations / Digital Media / Computer Applications / Information Technology / any relevant discipline from a recognized university/ institution.</p> <p>Desirable Qualifications / Skills:</p> <ul style="list-style-type: none"> • Minimum 01 year of experience in social media management, digital content creation, public relations, journalism, mass communication or related field. • Experience in managing official/professional social media accounts. • Good knowledge of platforms such as Facebook, Instagram, X (Twitter), YouTube and LinkedIn etc.. • Knowledge of graphic designing and basic photo/video editing. • Knowledge of Canva, Photoshop, Premiere Pro/other video editing software will be desirable. • Good written and verbal communication skills in English and Hindi. • Designing creative digital content. • Good photography/ video graphy skills will be an added advantage. • Knowledge of IT application, virtual meeting platform and computer skills (MS word, excel, powerpoint etc.) • Work experience in development of web- based system, databases, AI tools, etc., 	ICAR-CICFR, Bhimtal	Minimum 21 years and maximum 45 years age relaxation will be as per Govt. rules.	30,000/- per month (Fixed)	01 years or till the completion of project, whichever is earlier

Job Responsibilities:

The selected candidate will be responsible for:

- Managing and regularly updating the official social media handles of the Institute.
- Creating, editing and posting engaging content related to Institute activities, events, achievements, programmes and important announcements.
- Preparing social media posts, captions, creatives, posters, reels and short videos as required.
- Capturing and compiling photographs/videos of important Institute events and activities.
- Coordinating with concerned sections/officials for collection of information, photographs and other relevant content.
- Maintaining a proper digital archive of photographs, videos and social media content.
- Monitoring social media engagement, comments and messages and bringing important matters to the notice of the concerned authority.
- Performing any other work related to social media, digital communication and publicity assigned by the competent authority.
- Performing any other official work assigned by the competent authority.
- Developing, web hosting, and updating the official Institute portal and database systems.

Terms & conditions:

1. The above position is purely on contract/ temporary basis. The person recruited will have no claim for absorption in any capacity after the termination of the project. The duration of the project may be increased/decreased and persons deployed will be co-terminus automatically with the termination of the project.
2. No TA/DA will be paid for attending the interview.
3. Self-attested photocopies of certificates of all passed examinations starting from matriculation have to be submitted before attending the interview with the duly filled application. A least passport size photograph affixed on the application containing bio-data along with caste certificate should be produced with the application at the time of interview.
4. Experience certificate in original, if any, must be produced before the interview.
5. Concealing facts or canvassing in any form shall lead to disqualification or termination.
6. The decision of the Director, ICAR-CICFR, Bhimtal will be final and binding in all respect.
7. Candidate must be medically fit, motivated, and dynamic and willing to join immediately after selection.
8. Age relaxations is applicable as per rule for SC/ST/OBC/Women/ Physically challenged candidate.

Note: Application form can be downloaded from the website of this office i.e. www.cicfr.res.in. Form can also be obtained from reception counter of this office on same day.


Sr. Administrative officer



भा०कृ०अ०गु०परि० - केन्द्रीय शीतजल मात्स्यिकी अनुसंधान संस्थान
ICAR-Central Institute of Coldwater Fisheries Research
Bhimtal-263136 Distt. - Nainital - (Uttarakhand)
Email: cicfrin@gmail.com
Phone: +91 5942 247280, 247279

APPLICATION FORM

APPLICATION FOR ENGAGEMENT OF: _____

1. Name in full:
(in block letters) _____
2. Father's/Husband's Name: _____
3. Category: _____
4. Gender: _____
5. Date of Birth (In Christian era) _____
6. Age as on:
(In figure and in words). _____
7. Are you a citizen of India by birth
or by domicile: _____
8. Mailing Address (in block letters):
(with pin code number) _____
9. Mobile No: _____
10. E-mail ID: _____
11. Professional Qualification: _____
12. Are you NET/ GATE
qualified: _____
13. Any other information: _____
14. List of enclosures: _____

SELF
ATTESTED
RECENT
COLOUR
PHOTOGRAPH

I hereby declared that information furnished in the application are true, complete and correct to the best of my knowledge and belief.

Date:
Place:

Signature of the candidate
Name: